

## Job Aid for Distilling Multiple, Disparate Issues

	ISSUE #1	ISSUE #2	ISSUE #3	ISSUE #4
<p><b>Situation Description</b> How does the issue manifest itself?</p>				
<p><b>Root Causes</b> Looking beneath the surface/symptoms, why does the issue exist?</p>				
<p><b>Desired Outcome</b> What is the desired result of efforts to address the issue?</p>				
<p><b>Positive Actions</b> What actions could initiate progress toward the desired outcome?</p>				
<p><b>Sustaining Progress</b> What actions could support continued progress toward the desired outcome?</p>				